

FIELD WORK IN PSYCHOLOGICAL SERVICES BC3473

Spring 2010

Marjorie Silverman, Ph.D.

Application Process

1. Review requirement. Finding an appropriate placement can be time consuming and it often requires perseverance. You can use the attached list to get an overview of acceptable sites. You can use this best as a guide but please remember that some of these sites are no longer available. In addition you may approach a field placement that is not on the list if you feel it satisfies the requirements. I would be glad to meet with you to discuss potential placements, the interview process and the course requirements (msilverm@barnard.edu). Ask any questions you may have so I may help you explore appropriate placements. Your place in the course is not guaranteed until I review your application, approve your field placement, and make sure there is room in the course.
2. Find field placement. You may use the placement list or develop your own resources. In addition, please come to see me as I have some new potential field placement opportunities. Explore a few, make site visits to determine the best fit of placement and supervisory experience.
 - a. Arrange to work at least seven (7) hours per week to begin no later than the first class. The best placements give preference to students who can commit more time.
 - b. Find and on-site supervisor who has professional training, preferable in an area you might be interested in pursuing. The supervisor must commit to supervise you once per week and write a final evaluation.
3. Contact me for discussion and approval.
4. Write contract. See attached for a model contract. Please personalize and change as needed.
 - a. Have contract signed
 - i. Give one copy to supervisor
 - ii. Give one copy to me: msilverm@barnard.edu
 - iii. Keep one copy for yourself

Please call and seek my guidance at *any* point.

FIELD WORK SEMINAR IN PSYCHOLOGICAL SERVICES AND COUNSELING
BC3473
COURSE REQUIREMENT

M. Silverman, Ph.D.

I. Weekly

- A. Attendance and participation in seminar.
- B. Reading assignments for seminar.
 - i. Summary of reading – vital points
 - ii. Read other logs – make comments
 - iii. Discussion/Questions
- C. Weekly Work Sheet – Objective description of your activity.
- D. Weekly Log – Written assignment or evaluation and discussion of your experience from a theoretical perspective.
 - i. Read class clogs, written work and give feedback.
- E. Field Work – 7 hours – weekly
- F. Supervision in the field – weekly

II. At the end of term (3 – 6 pp.)

- A. Student's evaluation of:
 - i. Self; check list what is good helper, progress from beginning, in future, if you had to do it over;
 - ii. Your placement and supervisor;
 - iii. Rest of course;
 - iv. Class logs.
- B. Supervisor's Evaluation of:
 - i. The student's work – clinical strengths, areas of growth or weakness, responsibilities;
 - ii. The field placement experience itself.

III. Suggested but optional

- A. Attendance at professional lectures and meetings.
- B. Additional reading in your area of interest. Can be chosen in conjunction with your supervision or out of your needs in field, in your work.

Grade will be based on completion of the above.

FIELDWORK OUTLINE/CONTRACT

Each student must write a contract to be approved by her supervisor and by Prof. Silverman to organize and clarify the field work experience. You may use this rough draft or create your own contract. You must be as specific as possible about your duties, responsibilities, role and limitations. The clearer you are before you start the better your experience can be.

When the contract is complete, sign it, have your supervisor sign it, make three (3) copies, keep one, give one to your supervisor, and give one to Professor Silverman if possible before the first class.

The purpose of this note is to clarify and confirm a field work placement to be used toward the requirement in Psychology BC 3473y "Field Work in Psychological Services", at Barnard College, Columbia University.

(Student's Name) will be working (_____) hours per week on (days) from (time) to (time) during the period from (_____) to (_____)

(Supervisor's Name) will supervise/teach/work with student (Name) for (time) individually/in a group and agrees to be responsible for guiding (student's name) in getting a professional experience in psychology/social work/learning about (other).

(Student's Name) activities will include:

Observation of: therapeutic services/family therapy / testing / diagnosis / interviewing / individual therapy / clinical research project / etc.

Attend meetings of staff / directors / conferences for professionals.

Practice testing/practice (_____)

Participate in patient activities (_____)

Lead (_____) activities / tutor / teach / organize (_____)

Make home visits / take clients to (_____)

Teach (art, music, child care).

Read charts

Learn assessments

Participate in a clinical research study

Make referrals as determined by the supervisor

(Student's name) responsibilities will include / required tasks in include:

(Supervisor's name) will write at least one evaluation of (the student's) progress to be submitted to Professor Silverman at the end of the semester. Not grade can be released until this evaluation is received. The evaluation will/will not be shared with the student personally / verbally / in written form.

Readings related to the work will be suggested by supervisor / student throughout.

I fully support / encourage this plan / with the following changes:

APPLICATION for PSYCHOLOGY BC 3473x

Marjorie C. Silverman
(917) 617-4876

msilverm@barnard.edu

Name: _____ Email: _____ Phone: _____

Major: _____ Date of Graduation: _____

Address: _____

Previous Psychology Courses and Grades:

- | | |
|----|-----|
| 1. | 6. |
| 2. | 7. |
| 3. | 8. |
| 4. | 9. |
| 5. | 10. |

GPA:

PREVIOUS WORK/VOLUNTEER EXPERIENCE:

PROFESSIONAL GOALS/INTERESTS

SUGGESTED PLACEMENT CHOICE