

Permission Form for Minors in the Residence Halls

The following permission form is required for any minor (a person between the ages of 13 - 16 years old) visiting a Barnard or Columbia student living in a Barnard Residence Hall without their parent or legal guardian present.

This permission form must be submitted (via fax or scanned w/ signature into an email) no later than 12noon on the business day (Monday-Friday) prior to the minor's visit, otherwise the minor will not be permitted access to the campus / residence hall. **When a minor visits without their parent or legal guardian, they MUST be accompanied by their student host at all times while they are in the residence hall(s) or on campus.**

Note: No person under the age of 13 is permitted to enter any Barnard College owned or operated residence hall without their parent or legal guardian **present at all times.**

This form is to be completed and signed by **ONLY** the minor's parent or legal guardian.

Minor's Name _____ **Age & DOB** _____ **Female** **Male**

Student Host _____ **Building** _____ **Room** _____

Parent/Legal Guardian _____

Home Address _____

City _____ **State** _____ **Zip** _____

Home Phone _____ **Cell Phone** _____ **Email** _____

Arrival Date & Time _____ **Departure Date & Time** _____

A Residential Life Staff member will ensure that the minor has left the premises after the department date/time.

Does this minor have any medical conditions that we need to be aware of?

As this minor's parent or legal guardian, I grant permission for the minor named above, to visit the residence halls at Barnard College. I understand that there are no window guards present in the buildings and that the student host is completely responsible for the welfare of this minor.

Parent/Legal Guardian Signature _____ **Date** _____

Please fax this form to 212-854-1561 or email a scanned copy w/ signature to housing@barnard.edu no later than 12noon on the business day (Monday-Friday) prior to the date of visit.

Staff Use Only

Date/Time Received _____ **Approved By** _____

Received via Email Fax Mail **Pass Expires on** _____