

Roommate / Suitemate Request Form

We, the undersigned, are requesting for the following student to be assigned to our room and/or suite. By signing and executing this form, we understand that roommate / suitemate requests are **not** guaranteed by Residential Life & Housing and must be mutual in order to be considered. It is our responsibility to obtain the required information and individual signatures of the student(s) with whom we are requesting to live. **Note:** Should a signature be called into question or forged, this request will be automatically disqualified and may result in disciplinary action.

STUDENT WE WANT TO LIVE IN OUR ROOM / SUITE

Name	7-Digit ID
Requested Building & Room	Barnard Email

Note: the Student specified above must complete either a Housing Application or Room Change Request form asking to be placed in this room / suite with the following student(s). The completion of this form alone would not result in the placement.

CURRENT MEMBERS OF ROOM / SUITE

If the request is to have a student move into a vacant space within a double, triple, or quad occupancy room, the signatures of all current students living within the room are required. If the vacant space is within a suite (ex. Plimpton, the 600s, CG, or 110th Street), the signatures of all current students living within the suite are required.

Name 1	7 Digit ID
Building & Room	Barnard Email
Signature	Date
Name 2	7 Digit ID
Building & Room	Barnard Email
Signature	Date
Name 3	7 Digit ID
Building & Room	Barnard Email
Signature	Date
Name 4	7 Digit ID
Building & Room	Barnard Email
Signature	Date
Name 5	7 Digit ID
Building & Room	Barnard Email
Signature	Date

Please submit completed forms to: 110 Sulzberger Hall / 3009 Broadway / New York, NY 10027 / fax: (212) 854-1561